

# Daily Digest

## Senate

### Chamber Action

Senate met at 9 a.m. and, pursuant to order previously entered, immediately adjourned (without transaction of any business) until noon Wednesday, April 21. Page 7939

**Nominations:** On April 14, pursuant to previous authorization, Senate received nominations of Vice

Adm. William F. Raborn, Jr., USN (retired), of California, to be Director, and Richard Helms, of D.C., to be Deputy Director, both CIA. Page 7934

### Committee Meetings

No committee meetings were held.

## House of Representatives

### Chamber Action

**Bills Introduced:** Five public bills, H.R. 7549-7553; three private bills, H.R. 7554-7556; and two resolutions, H. Res. 344 and 345, were introduced. Pages 7937-7938

**Bill Reported:** One report was filed as follows: S. 701, to carry out the obligations of the United States under the International Coffee Agreement of 1962 (H. Rept. 252). Page 7938

**Speaker Pro Tempore:** Heard the reading of a communication from the Speaker designating Representative Boggs to act as Speaker pro tempore on April 19. Page 7936

**Condolence Resolution:** Adopted H. Res. 344, providing for expressions of sympathy and condolences on the death of Senator Olin D. Johnston, of South Carolina. Representatives McMillan, Rivers of South Carolina, Dorn, Ashmore, and Gettys were subsequently appointed by the Speaker pro tempore to serve on the funeral committee. Page 7937

**Program for Thursday:** As a further mark of respect to the memory of Senator Johnston the House adjourned at 12:05 p.m. until Thursday, April 22, 1965, at 12 o'clock noon.

### Committee Meetings

No committee meetings were held.

D306

April 21, 1965

CONGRESSIONAL RECORD—APPENDIX

Approved For Release 2003/10/22 : CIA-RDP67B00446R000500170024-3

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ages both the association and its chief executive. Answers to that charge may take weeks to prepare. We all know that answers to charges often appear on back pages to be read by few, while the original charge received wide circulation. The result is severe damage all around.

PURPOSE SERVED BY AN ACHIEVEMENTS INVENTORY

A fully operative and continuing achievements inventory would serve these purposes:

1. It would enable an association chief to answer promptly and adequately any inquiry, friendly or hostile, into significant aspects of association activity emanating from official, public, or private sources. This includes answering charges promptly in the next issue of the press, before hostile sentiment can crystallize.

2. Such self-examination and soul searching would enable association errors to be found and corrected quietly without undue publicity or recrimination.

3. Even if no major error were disclosed, economy and efficiency of association activities would improve, outweighing the relatively modest expense of inventory building and maintenance.

4. It would provide ready, abundant, and valuable source material for policy statements and speeches by the association chief or by members who need reliable, factual information around which to construct their speeches.

5. It would establish a more satisfactory relationship with the association membership, generating enthusiastic support and greater willingness to pay regular dues.

HOW TO DO IT

The mechanics of inventory building fall logically into two separate but related parts: (1) short range and (2) long range. The objective of the first is to ascertain as quickly as possible 20 or 25 outstanding achievements and to organize an account of them simply, briefly, clearly, and convincingly. The longer project would involve a similar compilation, along with a study of the functions, structure, purposes, problems, and future needs of the association.

The initial period might best be spent examining association charts, major breakdowns of functions and responsibilities, annual and other significant reports and in personal discussions with the more active staff subordinates. Only with the help of such persons could the compiler secure the information needed for the inventory. Without staff cooperation, efforts to build an effective achievements story are doomed to failure.

During both projects, care should be taken to analyze the nature and substance of every activity submitted for consideration as a major achievement. Is it an achievement? Why? Is it significant? Why? Where does it belong in order of significance? Why? Where is the documentation and proof of its significance? Is it challenge proof?

A vast part of most associations' activity is aimed at developing or maintaining a good public image. An achievements inventory aims straight at that same target. The whole concept is designed to improve the association's overall effectiveness, no matter how well the job has been done in the past. And remember, execution is the end product and by far the most important aspect of the inventorying process.

One warning: Do not search too assiduously for accomplishments where they don't exist or where their merit is slight. Get only the wheat and ignore the chaff.

A wise course to pursue is to conduct a pilot experiment to determine if a more lasting project should be adopted.

Almost any association, regardless of size, might find value in the general idea embodied in an achievements inventory proj-

ect. Such an inventory might help you do a better job as an association executive, as well as provide that inner satisfaction stemming from recognition of having made an enduring contribution to the success of your association.

In summary, an achievements inventory is a means of maintaining a record of accomplishments. It is useful to both the association and its chief executive. The latter should always give credit to the association. For, if he is responsible for those results, his membership will know it (if he's kept them informed)—and modesty will strengthen his standing among members.

Yet, like that brass-polishing job aboard ship, the tasks of an association chief are endless, and there will always be still more to do tomorrow. Nonetheless, continual effort is the secret of lasting success, and it is measured in achievement.

CONGRESS OF THE UNITED STATES,  
HOUSE OF REPRESENTATIVES,  
Washington, D.C. January 28, 1965.

To Whom It May Concern:

Joe Machugh's "Achievements Inventory" deserves thoughtful consideration by the management community. It is the product of a lifetime of energetic pursuit of a goal—devising a system of orderly tabulation of man's achievements as a means of realizing man's fullest potential.

Joe Machugh has devoted the best years of his life to perfecting the "Inventory of Achievements," and it behooves all of us to spend sufficient time to realize its value to the business world.

Sincerely,

BOB WILSON,  
Member of Congress.

Mr. JOSEPH V. MACHUGH,  
Achievements Inventory,  
Key to Success,  
Washington, D.C.

CONGRESS OF THE UNITED STATES,  
HOUSE OF REPRESENTATIVES,  
Washington, D.C., February 2, 1965.  
JOSEPH V. MACHUGH, Esq.,  
Washington, D.C.

DEAR JOE: For several years I have had keen interest in the concept of an "achievements inventory" which you have urged constantly be adopted and implemented in both the legislative and executive branches of the Federal Government.

I am delighted to record my commendation of your most recent adaptation of the foregoing concept in "Achievements—Key to Continuity of Success."

It is my reasoned conviction that the principles and underlying thoughts of your achievements approach would be invaluable for every Member of the Congress and executive in the Federal departments and agencies who desire to leave a lasting record of their official activities. I am also confident the concept has comparable application in every area of private industry activities.

The best of good wishes to you in this unremitting effort truly in the public interest.

Sincerely yours,

W. J. BRYAN DORN,  
Member of Congress.

CONGRESS OF THE UNITED STATES,  
HOUSE OF REPRESENTATIVES,  
Washington, D.C., February 1, 1965.  
JOSEPH V. MACHUGH, Esq.,  
Washington, D.C.

DEAR JOE: For several years I have been familiar with your "achievements inventory" concept. I know that you have discussed this matter at length with innumerable Members of the Congress and at Cabinet level as well.

Your current article, "Achievements—Key to Continuity of Success" reflects a creative and imaginative approach to the solution of significant problems. I believe your basic concepts are sound, meaningful, and realistic, with potentially far-reaching repercussions

in governmental activities and in private industry. They are essential to orderly conduct of business which requires careful thought about details and the long-range record of what has been accomplished.

I feel confident that implementation of the achievements concept in either or both of the above areas of activity will blend into modern, managerial concepts—leading to most effective contributions to the success of any organization, executive or legislative, whether on the National, State, or local scene.

With every good wish.

Sincerely yours,

JOHN A. BLATNIK,  
Member of Congress.

Presidential Inability and Vacancies in the Office of the Vice President

*Bill J. G.* SPEECH

OF

HON. JOHN R. SCHMIDHAUSER

OF IOWA

IN THE HOUSE OF REPRESENTATIVES

Tuesday, April 13, 1965

The House in Committee of the Whole House on the State of the Union had under consideration the bill (H.J. Res. 1) proposing an amendment to the Constitution of the United States relating to succession to the Presidency and Vice-Presidency and to cases where the President is unable to discharge the powers and duties of his office.

MR. SCHMIDHAUSER. Mr. Chairman, I would like to add my voice in support of House Joint Resolution 1. In my opinion, this proposal is the soundest means for providing for the orderly and democratic succession to the Presidency and Vice-Presidency of the United States in case of the death or disability of the President of the United States.

Further, this proposal would define within the framework of the Constitution, the powers and the duties of the Vice President upon the death or disability of a President. I also feel that this proposal adequately safeguards the return of the powers and duties of the Presidency to the President who has seen in his wisdom to relinquish these powers and duties due to a disability.

Finally, Mr. Chairman, I feel that this proposal would maintain the fine and traditional concept of our American system of government by providing for the recommendation of the Vice President by the President, and the approval of both Houses of the Congress if a vacancy were to occur in the Vice-Presidency.

CHANGE OF RESIDENCE

Senators, Representatives, and Delegates who have changed their residences will please give information thereof to the Government Printing Office, that their addresses may be correctly given in the Record.

CONGRESSIONAL DIRECTORY

The Public Printer, under the direction of the Joint Committee on Printing, may print for sale, at a price sufficient to reimburse the expenses of such printing, the current Congressional Directory. No sale shall be made on credit (U.S. Code, title 44, sec. 150, p. 1939).